

**Arizona Department of Real Estate (ADRE)
Education Advisory Committee (EAC)
Meeting Minutes**

Wednesday
September 12, 2018
10:00 a.m. – 12:00 p.m.
Arizona Department of Real Estate
Commissioner's Conference room
100 North 15th Avenue
Phoenix, Arizona 85007

- I. Call to Order -
Commissioner Lowe called the meeting to order at 10:00 a.m.

II. Introductions & Welcome

Members present:

Marti Barnewolt
Marc Blonstein
Holly Eslinger
Barb Freestone
Evan Fuchs – telephonically
Jim Hogan
Jon Kichen
Laura Kovacs
Debra Prevost
Mary Sand
Patrick Sheahan
Debbie Shields
Kelly Zitlow - telephonically

Absent:

Sherry Olsen

ADRE Representatives present:

Judy Lowe, Commissioner

Louis Dettorre, Deputy Commissioner (DC)

Carla Randolph, Asst. Commissioner Licensing Services/ CIO (AC)

Jim Williams, Education Auditor

Abby Hansen, Executive Assistant

Public:

Steve Barclay – Barclay Legal, PLC

- III. Approval of June 28, 2018 Meeting Minutes
Commissioner Lowe asked for an approval of the June 28, 2018 Meeting Minutes. Upon a motion by Member Sands, the minutes were unanimously approved.
- IV. EAC Charge/Upcoming Member- Appointments/Reappointments
AC Randolph reviewed the EAC charge and provided a brief overview of some of the benefits of the committee. Commissioner thoroughly addressed the open meeting law.
The following members were reappointed;
Holly Eslinger
Jim Hogan
Jon Kichen
Laura Kovacs
Pat Sheahan
Kelly Zitlow
AC Randolph introduced new appointment; Debra Prevost.
- V. Industry/Legislative/ADRE Update
Commissioner Lowe noted a few Department updates;
- The Department completed fiscal year 2018 at the end of July, 2018.
 - 13,142 exams were completed last year, with a total of 7,376 new licensees
Member Hogan requested the number of test retakes out of the 13,142 total. AC Randolph will provide a report.
 - The Department submitted its proposed fiscal year 2020 budget.
 - A new bill was passed last session allowing for a Disciplinary Actions pre-evaluation for potential license applicant with a disclosure. The Department process is currently being outlined to accommodate this new

requirement. The Commissioner stated the Department is open to suggestions.

Member Hogan requested the statute number that requires this. AC Randolph provided Senate Bill 1436.

DC Dettorre spoke briefly regarding the legislation and that it states a requirement for a “pre-determination” not a “pre-qualification”.

Commissioner Lowe suggested that the instructors should refer individuals with disclosure questions to A.R.S. §32-2153.

Member Sheahan suggested that all EAC members search the Disciplinary Actions under News & Alerts on www.azre.gov to view decisions for various reported felonies and misdemeanors, or what happens when licenses are denied.

DC Dettorre gave a brief legislative/Department update.

- The Department is coming out of the review and implementation phase of the previous legislative session, and looking to the 2019 session. Commissioner Lowe mentioned that some of the feedback received has been to change the education course renewal from four years to two years to ensure that courses are guaranteed to be updated and more current.

- VI. AC Randolph provided final versions of the ADRE Prelicensure Review Committee update. This roll out will be for salesperson, the broker recommendation has not been completed. AC Randolph reviewed the new 90 hour curriculum for real estate salesperson. Planned effective date for teaching the new curriculum is January 1, 2019 with the new exam starting February 1, 2019.
- AC Randolph stated that all pre licensing schools will have to reapply for existing approved courses and that courses will receive a new course number.
- Member Hogan stated that the curriculum requirements are the same for online courses. A discussion followed by all members, regarding online courses and resources.
- Commissioner Lowe stated there will be an Instructor Development Workshop (IDW) held on October 23rd at the Department. Member Sheahan asked if the IDW was mandatory, Commissioner Lowe stated the Department cannot make the IDW mandatory.

- VII. Commissioner Lowe read the recommendations from the Distance Learning Continuing Education Course Content Quality Workgroup. Commissioner Lowe then asked all members to review the draft Substantive Policy Statement distributed to

committee members prior to the meeting and provided in the handout. Submit suggestions/comments to AC Randolph by Monday September 17th.

Member Kichen commented that he felt that the bio-metric requirement is very invasive and costly to place in small schools. Other members weighed in, and expressed some concern. Member Freestone reminded all members that “confirming the identity of a test taker” was a concern brought forward from the workgroup to the Department as a recommendation and the Department was bringing forward a solution.

Additionally there were comments on the placement for the student course evaluation.

- VIII. Classroom Environment Issues Discussion-
Time was limited so Commissioner Lowe asked all members to review handout number eight and provide feedback. This topic was tabled for the next meeting’s agenda.
- IX. Volunteer Monitor Program Update-
 - The process has been added to the FY19 strategic plan.
- X. Review Education/Licensing Division Monthly Reports- Time did not allow for this agenda item. Members were encouraged to review the handouts.
- XI. Next EAC Meeting date: December 12, 2018 from 10:00 a.m. to Noon
- XII. Other matters –
Notices for the upcoming School Audits Declarations and deadline will be issued.
- XIII. Call to the public;
Member of the public Steve Barclay stated the meeting and handouts were very informative and he looks forward to more information regarding the Online Pre-licensure Education requirements.
- XIV. Meeting adjourned at noon.

Respectfully submitted this _____ day of December, 2018
Education Advisory Committee

Commissioner Judy Lowe

Members of the Education Advisory Committee will attend either in person or by telephone conferencing.